

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT
(To be delivered to County Land Bank before each Work Plan Disbursement)

1. PROJECT: Work Plan 2022
2. PREMISES: City of Erie, Erie County, Pennsylvania
3. PERIOD TO: February 29, 2024
4. TOTAL WORK PLAN AMOUNT: **\$885,000.00**

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank December 11, 2019, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.
2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.
3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.
4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.
5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.
6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$500,000.00.

11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in addition to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

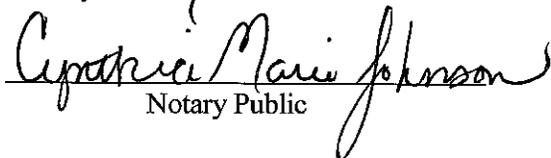
Witness:

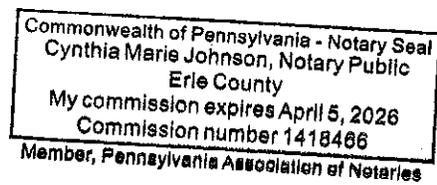


ERIE LAND BANK

By: 
Title: Executive Director

Sworn to before me this 15 day
of MARCH, 2024.


Notary Public



(SEAL)

INVOICE

Erie Land Bank
626 State Street, Room 107
Erie, PA 16501

adecker@redeveloperie.org



**ERIE
LAND BANK**

Erie County Land Bank

Bill to
Erie County Land Bank
150 East Front Street
Erie, PA 16507

Invoice details

Invoice no.: 1126
Terms: Net 30
Invoice date: 03/13/2024
Due date: 04/12/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		11 Board & Seal Lakefront Property Maintenance_2708 Downing_board and seal windows and doors		1	\$275.00	\$275.00
2.		11 Trash Removal/Clean T&V Construction_2708 Downing_trash removal_dumpster and labor		1	\$800.00	\$800.00
3.		11 Professional Services Baker Tilly_project kick-off, land bank research, ELB audit support, site visit		1	\$4,636.89	\$4,636.89
					Total	\$5,711.89

**FINANCIAL REPORTING
ERIE LAND BANK**

Grant Agreement Number:		WORK PLAN 2022			
Grant Organization:		Erie Land Bank			24
Report Period:		Feb-24			
BUDGET CATEGORIES*	G/L #	NEGOTIATED BUDGET	APPROVED DRAWDOWNS THIS PERIOD*	CUMULATIVE DRAWDOWNS TO DATE*	AVAILABLE BALANCE
1. RACE Administration & Staffing	6000	114,820.18		114,820.18	0.00
2. Demolition	6836	0.00		0.00	0.00
3. Tax Sale Acquisition	6837	61,000.00		41,827.89	19,172.11
4. RACE Condemnation/Acquisition	6838	105,800.00		92,187.60	13,612.40
5. Seasonal Maintenance	6840	25,737.00		25,737.00	0.00
6. Board & Seal	6841	29,000.00	275.00	27,887.51	1,112.49
7. Trash Removal / Clean	6842	10,179.82	800.00	6,420.00	3,759.82
8. Rehabilitation	6843	73,500.00		58,335.08	15,164.92
9. Environmental Abatement	6844	25,000.00		6,293.00	18,707.00
10. Professional Legal Fees	6201	13,500.00		12,000.00	1,500.00
11. Professional Services	6206	7,870.54	4,636.89	3,233.65	4,636.89
12. Utilities	6460	1,792.46		823.20	969.26
13. Software/Equipment	6430	2,000.00		2,000.00	0.00
14. Audit	6200	10,000.00		0.00	10,000.00
15. Office Supplies	6400	2,500.00		2,500.00	0.00
16. Travel	6103	3,000.00		3,000.00	0.00
17. Postage	6401	1,000.00		77.00	923.00
18. Advertising	6403	1,500.00		784.37	715.63
19. Education / Meetings	6101	2,500.00		2,500.00	0.00
20. Insurance	6300	7,000.00		7,000.00	0.00
21. Memberships/Subscriptions	6402	1,200.00		772.00	428.00
22. Contingency	6850	0.00		0.00	0.00
23. Telephone	6450	1,100.00		1,075.00	25.00
10. TOTALS*		500,000.00	5,711.89	409,273.48	90,726.52

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

April Decker, Director of Finance and Administration

(Name of Individual Completing this Form)

 03/13/2024
 (Signature of Individual Completing this Form)



Lakefront Property Maintenance

8144608516 | lakefrontpm22@gmail.com | Lakefrontpropertymaintenance.com

RECIPIENT:

Erie Land Bank

626 State Street
rm 107
Erie, Pennsylvania 16501

Invoice #374

Issued	Feb 21, 2024
Due	Mar 07, 2024
PO #	2708 Downing

Total \$275.00

Account Balance \$1,050.00

For Services Rendered

Product/Service	Description	Qty.	Unit Price	Total
Feb 20, 2024				
Light windows	Light duty board up	4	\$50.00	\$200.00
Light doors	Light duty board up	1	\$75.00	\$75.00

FUNDING SOURCE ELB
 WORK PLAN 2021?
 CATEGORY Bond & Seal
 INITIALS JH

Thank you for your business. Please contact us with any questions regarding this invoice.

Total \$275.00

Account balance \$1,050.00

Pay Now

6841-11

COPY



T&V Construction LLC

1114 E 24th Erie Pa 16503

Headquarters

814-528-7176

tvconstruction12@gmail.com

INVOICE

233

DATE

02/10/2024

DUE DATE

03/11/2024

BALANCE DUE

USD \$800.00

2708 Downing

BILL TO

Erie Land Bank

626 state st Erie Pa 16501

jhuff@redeveloperie.org

DESCRIPTION	RATE	QTY	AMOUNT
Dumpster	\$550.00	1	\$550.00
Labor	\$250.00	1	\$250.00

Payment Info

TOTAL \$800.00

PAYPAL

Ttvconstruction12@gmail.com

BALANCE DUE USD \$800.00

BY CHECK

T&V Construction LLC

FUNDING SOURCE CLB
 WORK PLAN 2021
 CATEGORY _____
 INITIALS JH

6842-11

Baker Tilly US, LLP
 2000 Town Center • Suite 900
 Southfield, MI 48075 • 248 372 7300



City of Erie PA Redevelopment Authority
 626 State Street
 Erie, PA 16501

Invoice Date: February 29, 2024
Invoice Number: BT2700981
Client Number: 307986

INVOICE

AMOUNT

Fees	
City of Erie PA Redevelopment Authority -Blackbaud Implementation & Change Management Support	\$18,883.50
-Project ramp-up and kick-off	
-On-site visit	
-Blackbaud vendor coordination	
-Landbank research	
-Audit reconciliation support	
Site Visit Expenses	\$4,300.95
Fees Total:	\$23,184.45
Expenses Total:	\$0.00
Invoice Total:	\$23,184.45

6206-10-5087 ARPA admin \$18,547.56
6206-11 ELB \$4,636.89

For questions, comments or suggestions, please contact Rory Vale at 248 372 7300.

Finance charge 1.5% per month (annual rate 18%). Applied on unpaid balance after 30 days from original invoice date.

Balance is payable upon receipt or previously agreed upon terms.

Please visit www.bakertilly.com/payment to pay by Credit Card, Debit Card, Crypto, or EFT using your Checking Account. There is 3% surcharge on all Credit Card payments, and a 1.5% exchange fee on all Crypto payments. There is no fee for Debit Card or EFT payments.

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference #: BT2700981	Or send payment to: Baker Tilly US, LLP Box 78975 Milwaukee, WI 53278-8975	Reference: Client Number: 307986 Invoice Number: BT2700981 Amount Enclosed: \$ _____
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